Lean Process Initiative for the Permit to Install Program and the Renewable Operating Permit Program

Lean Process Initiative

Overview:

- Planning
- Process in Action
- Outcomes
- Implementation

Recommendations

PTI LPI recommendations:

- Benchmark and create necessary forms and instruction templates to be input in to the new system

- Migrating Workflow and document review to SharePoint

- Streamline the public comment document review process

Recommendations

PTI LPI recommendations:

- Explore public outreach options

- Update the current AQD Website for content, look and feel

- Work with industry to develop cross-training opportunities

Recommendations

ROP LPI recommendations:

- Develop ongoing training/guidance on ROPs for both internal and external

- Identify ways to streamline ROP mod or renewal to PTI & PTI to mod or renewal

- Identify all roles in the process

Recommendations

ROP LPI recommendations:

- Update the current ROP page on AQD website for content, look and feel

- Identify subject matter experts in the districts and create specialized training on ROP process. Include option to utilize peer review system.

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Joint PTI and ROP Recommendations

- A core team member, or members is included in the system design process

- Identify current databases and analyzing overlapping data

- Create and update boiler plate language of conditions and letters

- Develop a process to communicate permitting policy and process changes to stakeholders

- Develop and design training for the new system

Next Steps

Implementation

- Action Teams
  - Team Leaders
  - Recommendations combined where appropriate
  - Teams

Next Steps

- What is next?
  - Started initiating teams and meetings
  - Updates

Questions?